

About Miracle Babies Foundation

Miracle Babies Foundation is Australia's leading organisation supporting premature and sick newborns, their families and the hospitals that care for them. We are committed to our purpose to improve, support and enhance all lives impacted by a premature or sick birth. In 2025, the Foundation's 20th anniversary, we provided over 35,000 support engagements to families across Australia through face-to-face support, our 24-hour family support line and via resources. In addition to this, the Foundation's demand and reach for information, education, awareness, advocacy and consumer representation continues to expand.

Miracle Babies Foundation *Nurture*Program consists of *NurtureLine*, our 24/7 family support helpline; *NurtureTime*, in-hospital peer support; *NurtureGroup*, specialised support and play groups; *Nurture 'E'*, online information hub; consumer representation in research; advocacy and support for bereaved families. For more information on Miracle Babies Foundation, including its current Board, please visit www.mircalebabies.org.au

Board Director Vacancy

This is an exciting opportunity to join a well-established and growing charity that is the leader in its field. We are seeking a Board Director with skills and experience at an executive or board level within a growing medium or large not-for-profit. We are particularly interested in people with experience in fundraising and philanthropy. As Miracle Babies continues to grow, the board will value this experience to complement the skill sets of other directors across areas of governance, accounting, law and clinical expertise and help guide the Foundation through its growth.

As with all of its directors, you will also take on the range of responsibilities associated with Board Directors. Board meetings are held virtually four times per year. There is some work outside of board meetings, depending on the issues being managed by the Board. Applicants from diverse backgrounds across Australia are encouraged to apply. The existing board can be viewed here: [our people - Miracle Babies](#).

Key responsibilities

Key responsibilities of Board Directors include:

- Monitoring and setting the strategic direction of the Foundation, including attainment of its objectives in conjunction with the executive.
- Driving the Foundation's performance to ensure the provision of high-quality services to our Miracle families.
- Monitoring the operational and financial position and performance of the Foundation generally.
- Approving the Foundation's budgets and business plans.

- Ensuring the principal risks faced by the organisation are identified, and overseeing that appropriate control and monitoring systems are in place to manage the impact of these risks.
- Overseeing and evaluating the performance of the CEO.
- Ensuring the Foundation acts in a lawful and ethical manner, and in accordance with its Constitution.
- Promoting the Foundation and leveraging your expertise and networks to help achieve its purpose.

More generally, you will need to be able to meet the expectations set out in the Australian Charities and Not-for-profits Commission's *Governance Standard 5: Duties of Responsible People*, which can be found at <https://www.acnc.gov.au/for-charities/manage-your-charity/governance-hub/5-duties-responsible-people>

Time commitment

This is a voluntary position. The Board meets four times per year and will on occasion, hold further out of session meetings if needed. Various business of the Board is also conducted throughout the year via email. The average time commitment per month is in the order of four to six hours. The Foundation holds a number of events each year, and you would be asked to attend and promote some of these events. More generally, we ask that you are available for your guidance and advice as it relates to your areas of expertise.

Selection Criteria

As noted above, the Board is seeking someone with particular expertise within a medium or large not-for-profit that has experienced significant growth to assist in governing the Foundation through its current growth phase.

- Experience in the management or governance of a medium or large not-for-profit organisation, with a particular focus on fundraising and philanthropy efforts.
- A relevant qualification, such as being a Graduate of the Australian Institute of Company Directors, would be desirable, but is not required.
- The ability to effectively engage as a Board Director and fulfil your directors' duties through your strong strategic thinking, analytical and problem-solving skills.
- Well-developed communication and influencing skills.
- A connection with the purpose of the Foundation. Lived experience with, or as, a premature or sick newborn would be highly regarded, but is not essential.

Application Process

Please provide a short 200-word pitch setting out why you are interested in the position and what skills and experience you would bring to the role. Please also include a current resume and the details of two referees, one of whom should be a current manager. Please email your application to boardsecretary@miraclebabies.org.au by 10 April 2026.

If you have any questions about the role, please contact Alistair Beasley, Chair, Miracle Babies Foundation, on 0450 209 309 or boardchair@miraclebabies.org.au